Licensing Team, 2a Hadlow Road, Sidcup,
Kent, DA14 4AF

Telephone: 020 3045 5672 or 5673

LONDON BOROUGH OF BEXLEY

Notification of an interest in premises under section 178 of the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We …… (insert name of notifier) hereby give notice of my/our interest in the premises identified below for the purposes of section 178 of the Licensing Act 2003

Part 1 – Premises Details

Name of premises

Postal address of premises or, if none, ordnance survey map reference or description	
Post town	**Post code**

Name of applicant for, or holder of, premises licence or club applying for, or holding, club premises certificate (if known)

Premises licence/club premises certificate number (if known)

Part 2 – Details of my/our interest in the premises

I/We

	Please tick ✓
a) have a legal interest in the premises as freeholder or leaseholder	☐
b) am/are legal mortgagee in respect of the premises (within the meaning of the Law of Property Act 1925)	☐
c) am/are in occupation of the premises	☐

I/We

		Please tick ✓	
a)	an individual(s)	☐	please complete section (A)
b)	a company	☐	please complete section (B)
c)	a partnership	☐	please complete section (B)
d)	an unincorporated association	☐	please complete section (B)
e)	other (for example, a statutory corporation)	☐	please complete section (B)

(A) DETAILS OF INDIVIDUAL

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) ☐

Surname

First names

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

DETAILS OF SECOND INDIVIDUAL (IF APPLICABLE)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) ☐

Surname

First names

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

(B) DETAILS OF NON-INDIVIDUAL

Please provide name and registered address of notifier in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Please tick ✓

- I have made or enclosed payment of the fee (see note 5) ☐

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS NOTIFICATION

Part 3 – Signatures (please read guidance note 1)

Signature of notifier or notifier's solicitor or other duly authorised agent. (see guidance note 2). **If signing on behalf of the notifier please state in what capacity.**

Signature ……..

Date ……

Capacity ……..

For joint notifiers signature of 2nd notifier or 2nd notifier's solicitor or other authorised agent. (Please read guidance note 3). **If signing on behalf of the notifier please state in what capacity.**

Signature ……...

Date ……

Capacity …….....

Contact Name (where not previously given or where it differs from the notifier) and address for correspondence associated with this notification (please read guidance note 4)	
Post town	**Post code**
Telephone number	
E-mail address (optional)	

Notes for guidance

1. The form must be signed.

2. A notifier's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

3. Where there is more that one notifier, both notifiers or their respective agents must sign the form.

4. This is the address we shall use to correspond with you about this notification and if a change is made to the register.

5. The fee of £21.00 shall be made payable to "London Borough of Bexley". Receipts will only be issued where payment is made in person at the Hadlow Road office.

6. To prevent and detect fraud the information on this form may be shared within the Council, and with bodies responsible for auditing and administering public funds.

Methods Of Payment

Please note that the preferred methods of payment are:

- by debit or credit card. Please submit your application with a note that you wish to pay by credit/debit card. We will then contact you by phone so that you can give us the card details and make the payment. You will be contacted during office hours (Monday to Friday between 9:00am and 5:00pm), so please provide a daytime contact number.

- via the internet by visiting www.bexley.gov.uk and clicking on "Make an Online Payment" and selecting "pay for a licence online"

- By cheque making it payable to the "London Borough of Bexley".

ACKNOWLEDGEMENT SLIP

Acknowledgement by London Borough of Bexley of receipt of this notification of an interest in the premises described in the notice by the person/persons identified in the notice.

dated this ….. …….day of …….…. 20….

Signed for and on behalf of the authority ……..