

STREET SCENE SERVICES

Highways Enforcement, First Floor Footh Cray Offices, Maidstone Road, Sidcup, Kent DA14 5HS
Telephone 0203 045 4612

APPLICATION FOR A TEMPORARY LICENCE FOR OUTSIDE SEATING (London Local Authorities Act 1990 Part III)

Applicant's Full Name	Title (Mr/Mrs/Miss/Ms/Other:)	
	First Name:	
	Surname:	

Business Name & Address:		
		Postcode:

Telephone Number(s):	Email:	
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Planning Permission MUST be obtained from DevelopmentControl@bexley.gov.uk. Prior to submitting this application.

Planning Ref. No:	
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Public Liability Insurance Company: (Attach copy of policy)		
		Policy No:

Days of Trading:			
Times of Trading:	From:		To:

Please state size of area in square metres for which planning permission has been granted.

Please enclose a copy of non-domestic rates bill (if applicable)

Your application will only be considered if all parts of the form are completed and the requested information enclosed.

I confirm the information I have given on this form is correct. I realise that giving false information could lead to prosecution.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information see: <http://www.bexley.gov.uk>

Signature of Applicant:

Date:

Please see over...

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

- 1) Details of your public liability insurance. The cover must have a minimum limit of indemnity of £2 million. The policy should indemnify the London Borough of Bexley as well as yourself, in the event of any claim being made.

- 2) Copy of the non-domestic rate's bill that applies to the premises (if applicable).

- 3) Copy of you Planning Permission enquiry if Planning is NOT required.

- 4) Attach payment by means of a cheque (if applicable). Payment can also be made by credit/debit card by calling 0203 045 4612.

LONDON BOROUGH OF BEXLEY USE ONLY	
Insurance details	
Copy of non-domestic rate's bill	
Date received	
Name of officer	