JOB DESCRIPTION

Job Title: Registered Nurse (RN)

Accountable to: Care Home Manager

Responsible for: Leading teams of care staff and ensuring excellent delivery of high quality care to our residents

Job Purpose

To lead the care team to ensure the delivery of excellent standards of care, to prescribe, deliver and supervise the execution of excellent standards of care in accordance with Four Seasons Health Care policies and procedures; promoting rehabilitation where appropriate and independence where possible and desired with dignity and respect at all times such that the lives of our residents is as they would wish it, and chose it, to be.

Key Responsibilities

1. Deliver and oversee the highest possible standards of person centred care - continually assessing our residents' needs and wishes, developing the service to enhance their quality of life.

2. Champion appropriate independence and personal choice; developing, reviewing and updating care plans to meet our residents changing physical, social and psychological needs.

3. Oversee all aspects of medicine management on your shift – ensuring medicines are appropriately received, stored and administered to our residents, in accordance with company policies and current legislation.

4. Build and market the positive reputation of the business; communicate warmly and professionally with all visitors, including family, friends and other external stakeholders.

5. Ensure all elements of resident experience are positive, from admission to discharge.

6. Participate knowledgably and professionally in all inspection visits from CQC, Local Authority and CCG’s, ensuring your teams are ready at all times to do the same.

7. Ensure compliance with all legal, regulatory and best practice guidelines – ensure risks are proactively managed and issues identified and reported appropriately.
8. Ensure you follow a rigorous monitoring and recording practice; documenting efficiently and thoroughly all matters relating to our residents and employees. E.g. timely assessment on admission, person centred care planning, on-going review and incident reporting.

9. Promote, at all times, a cohesive team approach, working collaboratively to ensure delivery of the highest quality care to our residents and to ensure that our staff are well supported to deliver that care.

10. Promote at all times an atmosphere in which all staff members feel a connection to our residents, their host home, their portfolio, their division and the larger organisation.

11. To understand the key targets for your host home and support the Home Manager in the achievement of these

12. Promote and practice high standards of nursing care for you and your team; ensuring all staff are supervised appropriately and the shift runs in a smooth efficient manner.

13. Participate in the delivery of all aspects of resident care.

14. Support, guide, teach and mentor others in line with the NMC Code.

15. Work within the guidance of the NMC Code at all times.

16. Accept responsibility, show commitment and lead by example.

17. Attend relevant meetings both internal and external; attend regular team meetings and monthly appraisals with line manager.

18. Act as a reflective and developmental practitioner demonstrating participation in continual professional development and meet the requirements of professional revalidation.

The above list of job duties is not exclusive or exhaustive and the post holder will be required to undertake such tasks as may reasonably be expected within the scope and grading of the post. Job descriptions will be regularly reviewed to ensure they are an accurate representation of the post.
PERSON SPECIFICATION

Qualifications & Accreditations

NMC Registered Nurse

Key Skills and Behaviours – (Essential)

❖ The ability to lead a team
❖ Numerate and literate with the ability to communicate effectively verbally and in writing
❖ Understands and effectively uses IT and communication systems required for the role
❖ Able to analyse problems and propose solutions
❖ Sensitive to and respectful of the values, views and needs of others
❖ Able to effectively prioritise workload
❖ Ability to develop internal and external business relationships based on mutual respect and professionalism
❖ Ability to work under pressure whilst motivating their team
❖ Identifies and suggests ideas to improve their area of work and is willing to make new ways of working a success
❖ Encourages knowledge sharing and best practice

Key Experience and Knowledge - (Desirable)

❖ Experience of delivering nursing care within elderly health care sector
❖ People Management experience
❖ Experience of participating in quality and clinical governance programmes, including audit and care services