

Application for the registration of a food business establishment

Regulation (EC) No. 852/2004 on the hygiene of foodstuffs - Article 6(2)

This form should be completed by food business operators in respect of new food business establishments or changes of operator. It must be received **28 days before commencing food operations**. On the basis of the activities carried out, certain food business establishments are required to be **approved** rather than **registered**. If you are unsure whether any aspect of your food operations would require your establishment to be approved, please contact London Borough of Bexley for guidance.

Trading name of food business: _____

Full address of establishment (or address at which moveable establishment is kept):

Telephone number: _____

Email address: _____

Full name of food business operator(s) Sole Trader, Partnership Names, Limited Company Name, Charity Name or Trust Name: _____

For Limited Companies, please add the registered address with Companies House below:

Companies House registration number: _____

Type of food activity (please tick all boxes below that apply):

Restaurant/Café/Snack Bar Takeaway Retailer (including farm shop)

Market/Market Stall Pub selling food Pub – Wet Sales Only

Catering Staff Restaurant/Canteen School, Nursery, Playgroup

Hospital/Residential Care Home Home Caterer Cake Maker

Childminder Wholesale/Cash and Carry Hotel/guest house
Distribution/Warehousing Food Manufacturer/Processing Importer
Packer Mobile Trader e.g. ice cream van Primary producer – Livestock/Arable
Food Broker

Other (please give details): _____

Opening hours: _____

Brief description of what you will be doing (e.g. handling meat or fish etc):

If this is a new business, please add the date you intend to open: _____

Signature of food business operator: _____

Name in capitals: _____ Date: _____

Position in business/company: _____

After this form has been submitted, food business operators must notify any significant change in activities (including ceased trading) to the food authority and should do so within 28 days of the change happening.

Please return this form to: Food Safety Team, London Borough of Bexley, Public Protection Service, Civic Offices, 2 Watling Street, Bexleyheath, DA6 7AT.

Telephone number: 020 3045 5384 Email: food.safety@bexley.gov.uk