

PUBLIC NOTICE

LICENSING ACT 2003 – APPLICATION FOR A NEW PREMISES LICENCE

An application has been made by: **(see note 1)**

for the premises **(see note 2)**

On the date of:

Summary of the proposed licensable activities and the proposed hours of opening: **(see note 3)**

Any person wishing to view details of an application may contact the Licensing Partnership on 01732 227004 or email them at:

licensing@sevenoaks.gov.uk or visit

<http://pa.sevenoaks.gov.uk/online-licensing>

Any person wishing to make representation about the application should make them in writing on or before the: **(see note 4)**

To: Licensing Partnership, Council Offices, Argyle Road, Sevenoaks, Kent TN13 1HG Email: licensing@sevenoaks.gov.uk.

It is an offence knowingly or recklessly to make a false statement in connection with an application. The offence is punishable on summary conviction by a fine of any amount.

Notes on completing the form

1. Insert the full name of the individual/company/partnership etc. making the application as detailed on the application itself. For the avoidance of doubt this should be the proposed licence holder.
2. Insert the full name of premises and the full address for which the application is being made.
3. List all the proposed licensable activities as detailed on the application and the hours of those activities, including any seasonal variations and non standard timings if applied for, as these form part of the proposed hours. Licensable activities are the sale or supply of alcohol, the provision of regulated entertainment and late night refreshment.

List all the opening hours, including any seasonal variations and nonstandard timings if applied for, as these form part of the proposed hours.

4. Insert the relevant date.

The application shall be advertised for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority.

The date that the 28th day falls on is the relevant date that must be inserted here.

For example: If an application was given to an authority on 31st October 2024, then the relevant date to insert would be 28th November 2024.

Displaying the notice on the premises

You must for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the Licensing Authority, display a notice which is of a size equal to or larger than A4, of a pale blue colour, printed legibly in black ink or typed in black in a font of a size equal to or larger than 16 in all cases, prominently at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises. If the premises have a shutter, then a notice must also be displayed on the shutter.

In the case of a premises covering an area of more than fifty metres square, a further notice in the same form and subject to the same requirements must be placed every fifty metres along the external perimeter of the premises abutting any highway.

In the local Press

You must publish a notice in a local newspaper or, if there is none, in a local newsletter, circular or similar document, circulating in the vicinity of the premises on at least one occasion during the period of **ten working days** starting on the day after the day on which the application was given to the Licensing Authority.