

London Borough of Bexley - Consultancy Services - Delivery Support for Pride in Place Programme – Slade Green

Reference 6559

Non-Commercial / Quality Schedule

This document will be used to score the non-commercial information in support of your bid. Specific questions (Q) are set overleaf and space is provided for tenderers to enter their response, this space can be expanded as necessary.

The quality submission response should be no longer than 10 pages in length.

Please note, bids with a non-commercial (quality) weighted score

lower than ****20%**** of the highest non-commercial

(quality) weighted score will receive no further consideration.

Basis of scoring

Each question will be awarded 5 points based on the following criteria:

- 5 points - Meets or exceeds specification requirements and includes additional services that will benefit the Council
- 4 points -Meets or exceeds specification requirements
- 3 points -Substantially meets specification requirements
- 2 points -Partially meets specification requirements
- 1 point - Only meets requirements in a very limited way
- 0 points - Fails to meet specification requirements

Each question has been weighted, weightings are shown against each question in the table below and will be multiplied by a maximum of 5 points following the criteria shown above to arrive at a weighted score for the question. For example, a question may have a weighting of 3 and therefore a maximum of 15 weighted points whereas another question may have a weighting of 1 and therefore only have a maximum weighted score of 5 points.

SECTION 1 – Outlining your approach to the project

		Weighting
Q1	Please set out in full your proposed methodology and approach. The plan should set out all the necessary steps for ensuring that preparations for provision of the specified service are efficiently managed and coordinated. (5 points available) Response:	3.
Q2.	Please set out your approach to Risk management and mitigation. (5 points available)	2.

	Response:	
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SECTION 2 – Previous experience and skills

		Weighting
Q3.	Please provide up to three examples of projects that demonstrate your experience of delivering work comparable to the requirements of this commission. For each example, please briefly set out: • The client, location and project value; • The scope and objectives of the project; • Your role and the services provided; • How the project was delivered, including any relevant partnership or community engagement approach; • The key outcomes and impact achieved; and • Why the example demonstrates relevant experience for this commission. Examples should demonstrate experience relevant to the scale, complexity and nature of the commission, including working with local authorities, communities, stakeholders and other delivery partners where appropriate. (5 points available)	4
	Response:	
Q4.	Please set out the Team structure and how they will use their relevant experience when working on this project- including any subconsultants and their relevant experience. (5 points available)	3
Q5.	Please submit a detailed programme outlining key project milestones and deadlines. (5 points available)	3
	Response:	

SECTION 3 – Social Value

Please refer to the Procurement and Contract Informative Document (PCID) for further information.

		Weighting
Q1	Please describe how you currently deliver social value in your contracts for other organisations.	2
	Response:	
Q2.	In light of Bexley's social value priorities (refer to in the specification), if successful how will you deliver social value for Bexley and how will you measure it?	2
	Response:	
Q3	Please provide the number of apprenticeship opportunities (in hours) you will provide during the life and as a result of this contract, and details of how and when you think these opportunities will be delivered. Please note this will be monitored during the term of the contract.	2
	Response:	
Q4	Please provide the number of local job opportunities (in hours) you will provide during the life and as a result of this contract, and details of how and when you think these opportunities will be delivered. Please note this will be monitored during the term of the contract.	2
	Response:	

SECTION 4 – Supplier Incentive Programme

The following question relates to participation in the Supplier Incentive Programme (SIP), as described in the Instructions to Tender.

A key feature of the programme is early payment. Early payments made are subject to a rebate on a sliding scale basis, taken from the invoice value by way of issuing a debit note. All invoices should still be submitted at full value and any rebate will be determined according to the actual number of days early that payment is made (ahead of contracted terms).

The rebate offered by suppliers in the tender submission (Option 1 below) indicates the rebate that would be retained if the Council were to pay the supplier's invoice on the tenth day following its receipt (e.g., 20 days earlier than the contracted payment term of 30 days from the date of receipt of the invoice). Please refer to Schedule 2 of the sample Supplier Participation Agreement attached for a table demonstrating how rebates are calculated dynamically.

Suppliers should note that any rebate they offer is a criterion of the Non-Commercial (Quality) element of their tender and is not taken into consideration in the Commercial (Price) evaluation.

Suppliers will be awarded a score for any rebate offered as below:

Rebate offered	Points scored
None	0
0.50%	1
1.00%	2
1.25%	3
1.50%	4
2.00%	5

		Weighting														
Q1	In the section below, select one your chosen rebate (for payment of invoices 10 days after receipt) by placing an "X" in the appropriate area.	1														
	Response:															
	<table border="1"> <tr> <th>Rebate</th><th>None</th><th>0.50%</th><th>1.00%</th><th>1.25%</th><th>1.50%</th><th>2.00%</th></tr> <tr> <th>Please select ("X")</th><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>		Rebate	None	0.50%	1.00%	1.25%	1.50%	2.00%	Please select ("X")						
	Rebate		None	0.50%	1.00%	1.25%	1.50%	2.00%								
Please select ("X")																

